Start: 8:30 a.m.

Recess: 4:56 p.m.

Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Jimmy Hara, M.D - Chair	Elizabeth Ann Dolezal
John Troidl, Ph.D – Vice-Chair	Angie Millan, RN, MSN, NP
Dennis Mull, M.D.	Conrad Rios, PA-C
Cathryn Nation, M.D.	Bonnie Wheatley, Ed.D., MPH, MA
Deborah Rice, FNP	STAFF TO COMMISSION PRESENT
Katherine Townsend, Ed.D., MSN	David M. Carlisle, M.D., Ph.D.
	Angela Minniefield, MPA
	Manuela Lachica
	Melissa Omand
	Terrie Smith
	ADDITIONAL STAFF FROM OSHPD
	Jody Lusby - Administration
	Karen Miskanis – Administration
	Dorian Rodriguez – Data, Research,
	and GIS
	Elizabeth Wied – Legal Counsel

AGENDA			
ITEM	TOPIC	DISCUSSION	ACTION
1.	Call to Order		
2.	Introduction of CHWPC Members and Statement of Recusal	Each CHWPC Member introduced themselves and indicated which Registered Nurse Education and Physician Assistant Programs they would recuse themselves from.	Recusals: Hara = none Mull = USC Nation = none Rice = UCLA Townsend = none Troidl = UC Davis
3.	Minutes	Approval of minutes from CHWPC meeting held November 18, 2008 in South San Francisco, California.	Motion made (Nation) and seconded (Townsend) to approve the November 2008 minutes as presented.
4.	Correspondence	 Ms. Lachica, Program Director for the Song-Brown Program reported on the following items in the Correspondence: A. Thank you letter to the UC Regents for their annual contribution to the Song-Brown Program. B. Letter from Commissioner Mull to Dr. Carlisle and corresponding response from Dr. Carlisle. 	Information and Discussion

TEM TOPIC DISCUSSION ACTION	AGENDA			
Program Director of the UC Davis FNP/PA Program and corresponding e-mail response from Dr. Carlisle. 5. Executive Secretary's Report-Cont'd. Ms. Minniefield, Deputy Director of the HWDD reported on the following items in her Executive Secretary's report. Budget — as of February 28, 2008, the Division has spent/encumbered 41% of the 2008/09 budget. No shortage is anticipated. Song-Brown CHWPC — 5 of the 15 slots on the Commission remain vacant. The vacancies include a Practicing Family Physician, a Practicing Doctor of Osteopathic Medicine, a Practicing Doctor of Osteopathic Medicine, a Practicing Registered Nurse, and a Registered Nurse, Student. Staff received some interest in filling the Practicing Registered Nurse, Practicing Family Physician and Practicing Osteopathic Physician slots, applications have be submitted to the Governor's Appointment Unit. UC Reimbursement — Staff received an additional reimbursement from the University of California in the amount of \$4,990. Funding — Staff received 30 Registered Nurse Education applications from 21 different program has not poly \$2,725,000, available which results in a shortfall of \$2,542,483. Staff received 6 applications for the Physician Assistant Mental Health Special Program requesting a total of \$599,232 the program has \$500,000 available which results in a shortfall of \$99,232. Health Careers Training Program (HCTP) Healthcare Pathways — HCTP has released the November 2008 issue of Healthcare Pathways.		TOPIC	DISCUSSION	ACTION
Secretary's Report-Cont'd. Budget – as of February 28, 2008, the Division has spent/encumbered 41% of the 2008/09 budget. No shortage is anticipated. Song-Brown CHWPC – 5 of the 15 slots on the Commission remain vacant. The vacancies include a Practicing Family Physician, a Practicing Doctor of Osteopathic Medicine, a Practicing Registered Nurse, and a Registered Nurse Student. Staff received some interest in filling the Practicing Registered Nurse, Practicing Family Physician and Practicing Osteopathic Physician slots, applications have be submitted to the Governor's Appointment Unit. UC Reimbursement – Staff received an additional reimbursement from the University of California in the amount of \$4,990. Funding – Staff received 30 Registered Nurse Education applications from 21 different programs totaling \$5,387,483, the Song-Brown Program has only \$2,725,000, available which results in a shortfall of \$2,2725,000, available which results in a shortfall of \$59,232 the program requesting a total of \$599,232 the program has \$500,000 available which results in a shortfall of \$99,232. Health Careers Training Program (HCTP) Healthcare Pathways – HCTP has released the November 2008 issue of Healthcare Pathways. Current and past issues are available on the	4.		Program Director of the UC Davis FNP/PA Program and corresponding e-mail	Information and Discussion
internet.	5.	Secretary's	Ms. Minniefield, Deputy Director of the HWDD reported on the following items in her Executive Secretary's report. Budget – as of February 28, 2008, the Division has spent/encumbered 41% of the 2008/09 budget. No shortage is anticipated. Song-Brown CHWPC – 5 of the 15 slots on the Commission remain vacant. The vacancies include a Practicing Family Physician, a Practicing Doctor of Osteopathic Medicine, a Practicing Registered Nurse, and a Registered Nurse Student. Staff received some interest in filling the Practicing Registered Nurse, Practicing Family Physician and Practicing Osteopathic Physician slots, applications have be submitted to the Governor's Appointment Unit. UC Reimbursement – Staff received an additional reimbursement from the University of California in the amount of \$4,990. Funding – Staff received 30 Registered Nurse Education applications from 21 different programs totaling \$5,387,483, the Song-Brown Program has only \$2,725,000, available which results in a shortfall of \$2,542,483. Staff received 6 applications for the Physician Assistant Mental Health Special Program requesting a total of \$599,232 the program has \$500,000 available which results in a shortfall of \$99,232. Health Careers Training Program (HCTP) Healthcare Pathways – HCTP has released the November 2008 issue of Healthcare Pathways.	Information and Discussion

TOPIC Executive Secretary's Report-Cont'd. HWDD Annual Summary - The 2007-2008 Summary that highlights Division accomplishments was developed and is now in the graphic design phase. 2008/09 Mini-Grant - The RFA was released March 2, 2009. A total of \$121,000 has been made available to award 11 applications. There are three award categories, Health Career Conferences and/or Workshops, Health Career Exploration, Health Career Education Pipeline: Staff Development and Support. The intent of each award is to strengthen the educational and social foundations for economically/educationally disadvantaged and/or underrepresented students. The following resources are available on HWDD's website: The health occupation training programs spreadsheet/maps which provide information by discipline for education opportunities that lead to degrees, certification, and/or licensure in healthcare professions. The California Health Professions Pipeline Intervention Programs listing provides contact information for pipeline programs which steer individuals toward	AGENDA		1100000: 1.00 p.m.	
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Shortage Designation Program (SDP) Primary Care Designations – A total of 72 Primary Care HPSA applications including 38 conventional and 2 pro-active, 20 Dental Health, and 12 Mental Health HPSA applications have been received since April 2007 for FY 2007/08. Currently, there are 11 applications undergoing the internal review process or pending review. The Health Care Safety Net Act of 2008, signed by President Bush, reauthorized the Community Health Center program till FY 2012, removed the 6-year limit on automatic designation of CHCs, and revised the definition of "rural health clinics" to extend from 3 to 4 years the time frame for designations related to a shortage of health services in an area.		Executive Secretary's	HWDD Annual Summary – The 2007-2008 Summary that highlights Division accomplishments was developed and is now in the graphic design phase. 2008/09 Mini-Grant – The RFA was released March 2, 2009. A total of \$121,000 has been made available to award 11 applications. There are three award categories, Health Career Conferences and/or Workshops, Health Career Exploration, Health Career Education Pipeline: Staff Development and Support. The intent of each award is to strengthen the educational and social foundations for economically/educationally disadvantaged and/or underrepresented students. The following resources are available on HWDD's website: • The health occupation training programs spreadsheet/maps which provide information by discipline for education opportunities that lead to degrees, certification, and/or licensure in healthcare professions. • The California Health Professions Pipeline Intervention Programs listing provides contact information for pipeline programs which steer individuals toward careers in healthcare. Shortage Designations — A total of 72 Primary Care HPSA applications including 38 conventional and 2 pro-active, 20 Dental Health, and 12 Mental Health HPSA applications including 38 conventional and 2 pro-active, 20 Dental Health, and 12 Mental Health HPSA applications have been received since April 2007 for FY 2007/08. Currently, there are 11 applications undergoing the internal review process or pending review. The Health Care Safety Net Act of 2008, signed by President Bush, reauthorized the Community Health Center program till FY 2012, removed the 6-year limit on automatic designation of CHCs, and revised the definition of "rural health clinics" to extend from 3 to 4 years the time frame for designations related to a shortage of health	

AGENDA			
	TOPIC	DISCUSSION	ACTION
AGENDA ITEM 5.	TOPIC Executive Secretary's Report-Cont'd.	DISCUSSION Staff hosted a Technical Assistance Workshop on March 18-19, in Napa Valley, there were 17 attendees. This workshop was to provide information on the federal designation criteria for the shortage designation process. Governor's Designation: Staff held a stakeholder's meeting on 1/6/09 to discuss proposed criteria for a California Governor's Designation (GD). The GD would be applicable for Rural Health Clinic Certification when the clinic is not eligible for a HPSA or MUA designation. Staff received a letter dated 2/6/09 from CPCA opposing the development of the GD. Staff met via conference call to discuss CPCA's concerns. Staff developed an "available resources" list for the CMS Exception Criteria. Staff has received several letters from stakeholders in support and opposition, letters were sent thanking them for their support or concerns and promising to keep them informed as HWDD moves forward with this process. Staff continues to meet with management to review and discuss available data for analysis. State Loan Repayment Program (SLRP) NHSC Application Cycle — Applications are accepted August 1 — Oct 1. Staff has processed 9 NHSC Recruitment and Retention Assistance	ACTION Information and Discussion Dr. Troidl recommended that it would be beneficial to all Commission members to attend a workshop on the designation process.
		State Loan Repayment Program (SLRP) NHSC Application Cycle – Applications are accepted August 1 – Oct 1. Staff has processed 9 NHSC Recruitment and Retention Assistance applications. Staff provided the California Department of	
		Corrections and Rehabilitations with information regarding HPSA and R&R submissions and is continuing with technical assistance. American Recovery & Reinvestment Act: NHSC received \$300M through FY 2011. \$240M of the \$300M is assigned for recruitment/retention awards; \$24M for scholarships, \$196M for loan repayment program, \$20M for State Loan Repayment Program, and \$60M for NHSC operations.	

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ITEM	TOPIC	DISCUSSION	ACTION
5.	Executive Secretary's Report-Cont'd.	Staff participated in the BPHC's New Access Point conference call, which will fund 126 health center NAPs nationally.	Information and Discussion
		<u>Research</u>	
		Registered Nurse Shortage Areas – Staff finalized the 5 different methodologies for comparison analyses for the Registered Nurse Shortage Areas; County Mean, Regional Mean, County Median, Regional Median, and Statewide Ratio.	
		Healthcare Workforce Clearinghouse Program	
		Staff completed preliminary work plans for 2008- 09 and 2009-10 Clearinghouse activities.	
		Staff began defining and clarifying terms that are used in SB 139, relating to diversity and geographic boundaries. Staff obtained information on geographic regions used by EDD, state higher education entities, OSHPD, and health licensing authorities.	
		Staff identified that only 7 of the 22 licensing authorities survey their health professionals.	
		Staff obtained statutes and regulations governing EDD and the Board of Registered Nursing to determine if there is data collection and sharing issues.	
		Staff completed verification of health professions, training programs, and licensing authorities in California.	
6.	OSHPD Director's Report	Dr. Carlisle reported on the following items in the Director's Report:	Information and Discussion For the continuing education of
		California State Budget – The State Budget has been approved by the Governor, there will be significant reductions in social programs funded by the General Fund, and this will have an impact on many Californians'. Other Departments have had to trim their workforce and all state employees will take a 10% reduction in pay by taking two furlough days a month possibly until 2012. Agency Budget hearings will be held in April, everyone is welcome to come and support the Agency.	the Commission, Dr Troidl requested that the Commission consider inviting Jeff Oxendine and Kevin Barnett with the Connect the Dots Program present at the next meeting.

ACENDA	1	Recess: 4:56 p.m.	
	TODIC	DISCUSSION	ACTION
AGENDA ITEM 6.	TOPIC OSHPD Director's Report	UCLA Students – Dr. Carlisle introduced two audience members, Elizabeth Moroso from the UCLA School of Public Affairs, Department of Social Welfare and medical student, Eric Fine from the UCLA School of Public Affairs, Department of Public Policy. Data User Conference – Held in Sacramento on March 23, the conference had 200 attendees. The goal of the conference is to bring users closer to OSHPD currently available data and products. Healthcare Information Division – The Office is scheduled to release the most current California Report on Coronary Artery Bypass Graft Surgeries. This report will highlight the outcomes for the California hospitals and cardiac surgeons who performed isolated heart bypass surgeries. The Office recently released the Inpatient Quality Indicators (IQIs) Hospital Inpatient Mortality Indicators for California. Leadership Changes – John Gillengerten resigned in February as Deputy Director of the Facilities Development Division (FDD), Paul Coleman of the LA Office will be the Acting Deputy Director. Alan Shaw will replace Paul Coleman in the LA Office. FDD reviews and inspects health facility construction projects and maintains the Seismic Retrofit Program. Gordon Oakley resigned as head of the Sacramento FDD office and will return to work in the Fresno regional office. Legislation that Impacts OSHPD AB 160 (Hayashi) Registered nursing students to include registered nursing students who agree to serve in a kindergarten or grades 1 to 12, inclusive, school. AB 657 (Hernandez) Health professions workforce master plan - will require OSHPD, in collaboration with the California Workforce Investment Board, to establish the Health Professions Workforce Task Force.	ACTION Information and Discussion

AOENIDA		Recess. 4.56 p.m.	
AGENDA			
ITEM	TOPIC	DISCUSSION	ACTION
6.	OSHPD Director's Report	AB 1310 (Hernandez) Healing arts database - This bill would require specified healing arts boards to add specified fields on an application for initial licensure or a renewal form for data collected by OSHPD's clearinghouse unit. SB 43 (Alquist) Health professions - This bill would authorize the healing arts boards, as defined, to collect information regarding the cultural and linguistic competency of persons licensed, certified, registered by those boards. The bill would require that this information be used only for the purpose of meeting the cultural and linguistic concerns of the state's diverse patient population. This bill would additionally enable OSHPD to obtain specified data for the health care workforce clearinghouse.	Information and Discussion
7.	New Business	 a. Review of Nursing Legislation and Research Susan Chapman, RN from the Center for The Health Professions presented an update on California's Nursing Workforce. She discussed the recent trends in RN enrollments and graduations, updates on the 2008 survey of RNs, preliminary revisions of forecasts, and the RN shortage in this recession. b. Review and approval of Registered Nurse Shortage Areas Methodology Dorian Rodriguez, Research Specialist, HWDD presented 5 different methodological approaches on defining nursing shortage areas; County Means (current methodology), Regional Means, County Median, Regional Median, and Statewide Ratio. c. Review proposed Registered Nurse Funding Limits d. Review of FNP/PA Survey Results e. Approval of FNP/PA Base Application f. Approval of PA Mental Health Special Program application g. Approval of Family Practice Capitation application h. Public comments on New Business 	Motion made (Troidl) and seconded (Mull) to continue using the current RNSA methodology (county means) and continue to explore and discuss other methodologies allowing for a decision by the Commission within a year. In the essence of time, Dr. Hara decided New Business items c through h will be heard by the Commission after the Program Presentations. Dr. Carlisle announced that Dr. Hara recently received the Medical Board of California 2008 Physician Humanitarian Award for his many years of dedicated service helping underserved patients.

Start: 8:30 a.m. Adjournment: 4:56 p.m.

AGENDA		Adjodininent. 4.30 p.m.	
ITEM	TOPIC	DISCUSSION	ACTION
8.	PA Mental Health Special Program Presentations	Presentation of funding requests by the following programs: 1. Stanford University 2. Keck School of Medicine – USC 3. Samuel Merritt University 4. University of California, Davis 5. San Joaquin Valley College 6. Riverside Community College	The following Commissioners recused themselves from discussions and voting on the programs list below. Mull: Keck School of Medicine at USC Troidl: University of California, Davis
9.	Funding Discussion and Decision for PA Mental Health Special Program	Programs were ranked by the Commission in the following order: San Joaquin Valley College 1 Riverside Community College 2 University of California, Davis 3 Keck School of Medicine – USC 4 Samuel Merritt University 5 Stanford University 6 Award Summary is hereby incorporated as Attachment A	Motion made by (Nation) and seconded (Rice) funding was distributed as follows: San Joaquin Valley College \$99,424.00 Riverside Community College \$99,808.00 University of California, Davis \$100,000.00 Keck School of Medicine – USC \$100,000.00 Samuel Merritt University \$100,000.00 Total \$499,232.00
10.	Registered Nurse Education Training Programs Capitation and Special Program Presentations	Presentation of funding requests by the following programs: 1. Copper Mountain College 2. Azusa Pacific University 3. California State University, Fresno* 4. California State University, East Bay 5. California State University, Stanislaus 6. Fresno City College 7. Dominican University of California* 8. Mendocino Community College* 9. College of the Canyons* 10. American University of Health Sciences* 11. University of San Diego, Hahn 12. California State University, San Marcos 13. Chabot College* 14. National University *These Registered Nurse Education programs applied for Capitation and Special Program funding.	Information and Discussion
11.		Meeting recess at 4:56 p.m.	

Start: 8:30 a.m.

Adjournment: 12:15 p.m.

Minutes

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Jimmy Hara, M.D - Chair	Elizabeth Ann Dolezal
John Troidl, Ph.D – Vice-Chair	Angie Millan, RN, MSN, NP
Dennis Mull, M.D.	Bonnie Wheatley, Ed.D., MPH, MA
Cathryn Nation, M.D.	STAFF TO COMMISSION PRESENT
Deborah Rice, FNP	David M. Carlisle, M.D., Ph.D.
Katherine Townsend, Ed.D., MSN	Angela Minniefield, MPA
Conrad Rios, PA-C	Manuela Lachica
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	and GIS
	Elizabeth Wied – Legal Counsel

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AGENDA ITEM	TOPIC	DISCUSSION	ACTION
12.	Reconvene Meeting Introduction of CHWPC Member and Statement of Recusal	Meeting reconvened at 8:30 a.m. Conrad Rios, CHWPC Member introduced himself and indicated he would recuse himself from voting on the CSU, Fresno Program.	Information and Discussion
13.	Resume Registered Nurse Education Training Programs Capitation and Special Program Presentations	Presentation of funding requests by the following programs: 15. Mount St. Mary's 16. College of the Siskiyous* 17. Riverside Community College 18. Victor Valley Community College 19. California State University, Chico 20. Los Angeles County College* 21. Merced College *These Registered Nurse Education programs applied for Capitation and Special Program funding.	Commissioner Rios mentioned that Native Americans were not one of the ethnic populations listed on the table and would like them added in the future. Merced College did not arrive until the end of the meeting, they were allowed to present, however the funding decisions had already been made. They did not receive any funding.

Start: 8:30 a.m. Adjournment: 12:15 p.m.

AGENDA		Adjournment. 12.13 p.m.	
ITEM	TOPIC	DISCUSSION	ACTION
14.	Funding	Programs were ranked by the Commission in the	By Motion made (Troid!) and
14.	Discussion/	following order:	seconded (Nation) special program funding was
	Decision for	Special Program	distributed as follows:
	Registered Nurse	California State University, San Marcos	
	Programs	Los Angeles County College 2	CSU, San Marcos \$125,000.00
		California State University, Fresno 3 Victor Valley Community College 4	LA County College \$124,028.00 CSU, Fresno \$124,928.00 Victory Valley \$123,396.00
			Total \$497,352.00
		CapitationRiverside Community College1University of California, Stanislaus2	By Motion made (TroidI) and seconded (Nation) capitation
		University of San Diego, Hahn 3 Los Angeles County College 4	funding was distributed as follows:
		California State University, East Bay California State University, Fresno 6 College of the Canyons 7 Chabot College 8 Fresno City College California State University, Chico 10	Riverside City College \$200,046.00 UC Stanislaus \$200,000.00 San Diego Hahn \$240,000.00 LA County College \$200,000.00 CSU, East Bay \$240,000.00 CSU, Fresno \$240,000.00 College of Canyons \$200,000.00
		Azusa Pacific University 11 College of the Siskiyous 12	Chabot College \$140,000.00 Fresno City College \$140,000.00 CSU, Chico \$168,000.00
		Award Summary is hereby incorporated as Attachment B	Azusa Pacific \$168,000.00 College Siskiyous \$120,000.00 Total\$2,296,000.00
			Dr. Hara and Dr Troidl reminded the program directors to write their legislators for more Song-Brown funding.
	Public Comment	The Commission heard from many Program Directors regarding the fairness in the Registered Nurse Education funding awarding process.	
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Start: 8:30 a.m. Adjournment: 12:15 p.m.

AGENDA		7 tajoaninoni: 12.10 p.m.	
ITEM	TOPIC	DISCUSSION	ACTION
15.	New Business- held over from	c. Review proposed Registered Nurse Funding Limits	Information and Discussion
	previous day	Manuela Lachica presented the new RN funding methodology, based on requests received to the limited funding availability. Each program will be eligible to apply for one capitation cycle per program. Distribute the funds consistently using three tiers, Tier 1 Full Funding (10 students), Tier 2 a maximum of 8 students over two years and Tier 3 a maximum of 6 students over two years. No changes for the Special Program funding methodology.	
		d. Review of Family Nurse Practitioner/ Physician Assistant Survey Results	
		Manuela Lachica presented the survey results. The survey was conducted after the last FNP/PA funding meeting in November 2008. 14 Song-Brown FNP/PA program Directors were contacted to take the survey, 9 responded yielding a 64.3% return rate.	
		e. Approval of Family Nurse Practitioner/ Physician Assistant Base Application Melissa Omand presented the the June 2009	Motion made by (TroidI) and seconded (Rios) to accept changes to RFA.
		revised FNP/PA RFA for CHWPC approval.	
		f. Approval of Physician Assistant Mental Health Special Program Application	Approval of the PA Mental Health Special Program Application was tabled until the June 2009 CHWPC meeting.
		g. Approval of Family Practice Capitation ApplicationMelissa Omand presented the February 2009	Motion made (Townsend) and seconded (Hara) to approve the June 2009 Capitation application as presented with
		revised Family Practice RFA for CHWPC approval.	changes made by the CHWPC.

Start: 8:30 a.m.

Adjournment: 12:15 p.m.

AGENDA ITEM	TOPIC	DISCUSSION	ACTION
16.		Meeting adjourned at 12:15 p.m.	

ATTACHMENT A PA MENTAL HEALTH SPECIAL PROGRAM FUNDING AWARDS MARCH 2009

Program	Funding Awards
Keck School of Medicine – USC	\$100,000.00
Riverside Community College	\$99,808.00
Samuel Merritt University	\$100,000.00
San Joaquin Valley College	\$99,424.00
University of California, Davis	\$100,000.00
Total Awards	\$499,232.00

ATTACHMENT B REGISTERED NURSE EDUCATION TRAINING PROGRAMS CAPITATION FUNDING AWARDS MARCH 2009

Program	Program Type	Funding Awards
Azusa Pacific University	BSN/MSN	\$168,000.00
California State University, Chico	BSN	\$168,000.00
California State University, East Bay	BSN	\$240,000.00
California State University, Fresno	BSN	\$240,000.00
California State University, Stanislaus	BSN	\$240,000.00
Chabot College	ADN	\$140,000.00
College of the Canyons	ADN	\$200,000.00
College of the Siskiyous	ADN	\$120,000.00
Fresno City College	ADN	\$140,000.00
Los Angeles County College	AND	\$200,000.00
Riverside Community College	ADN	\$200,000.00
University of San Diego, Hahn	MSN	\$240,000.00
Total Awards		\$2,296,000.00

SPECIAL PROGRAM FUNDING AWARDS MARCH 2009

Program	Program Type	Funding Awards
California State University, Fresno	BSN	\$124,928.00
California State University, San Marcos	MSN	\$125,000.00
Los Angeles County College	ADN	\$124,028.00
Victor Valley Community College	ADN	\$123,396.00
Total Awards	\$497,352.00	